



**TAI HING GROUP HOLDINGS LIMITED**  
**太興集團控股有限公司**

(於開曼群島註冊成立之有限公司)  
(Incorporated in the Cayman Islands with limited liability)  
(Stock Code 股份代號：6811)

**NOTIFICATION LETTER 通知信函**

To Non-registered Holders <sup>Note 1</sup>  
Dear Sir/Madam,

27 April 2021

**Notification of Publication of (1) 2020 Annual Report; (2) Environmental, Social and Governance Report & (3) Circular dated 27 April 2021  
(the “Current Corporate Communication”)**

Tai Hing Group Holdings Limited (the “Company”) hereby notifies you that the Current Corporate Communication, in both English and Chinese versions, is available on the Company’s website at [www.taihing.com](http://www.taihing.com) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk).

If you would like to receive the Current Corporate Communication in printed form and all future corporate communications <sup>Note 2</sup>, please complete the enclosed request form (the “Request Form”) and sign and return it by mail or by hand to the Company c/o the Hong Kong branch share registrar and transfer office of the Company (the “Hong Kong Branch Share Registrar”), Tricor Investor Services Limited, at Level 54, Hopewell Centre, 183 Queen’s Road East, Hong Kong. If you post the Request Form in Hong Kong, you may use the freepost mailing label provided when returning the Request Form to the Company. If you are mailing the Request Form from overseas, please affix an appropriate stamp. You may also send email with a scanned copy of the duly completed and signed Request Form to [taihing6811-ecom@hk.tricorglobal.com](mailto:taihing6811-ecom@hk.tricorglobal.com).

Please note that printed copies of the English and Chinese versions of all future Corporate Communications will be available from the Hong Kong Branch Share Registrar on request. They will also be available on the Company’s website at [www.taihing.com](http://www.taihing.com) and the HKExnews’ website at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to this letter, please call the dial-up hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Tai Hing Group Holdings Limited**  
**Chan Wing On**  
Chairman

Encl.

Notes:

1. This letter is addressed to the non-registered holders of the Company. “Non-registered Holder” means such person or company whose listed securities are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wishes to receive the Corporate Communications. If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed Request Form.
2. Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to: (a) annual report; (b) interim report; (c) environmental, social and governance report; (d) notice of meeting; (e) listing document; (f) circular; and (g) proxy form.

敬啟者：

**(1) 2020年報；(2)環境、社會及管治報告及(3)日期為2021年4月27日的通函(「本次公司通訊」)之登載通知**

太興集團控股有限公司(「本公司」)謹此通知閣下，本次公司通訊之英文及中文版已在本公司網站[www.taihing.com](http://www.taihing.com)及香港交易所披露易網站[www.hkexnews.hk](http://www.hkexnews.hk)登載。

如閣下希望收取本次公司通訊之印刷本及所有日後之公司通訊<sup>附註2</sup>之收取方式及/或語言版本之選擇，請填妥及簽署隨本函附上之申請表格(「申請表格」)，並郵寄或親身交回本公司香港股份過戶登記分處(「香港股份過戶登記分處」)卓佳證券登記有限公司，地址為香港皇后大道東183號合和中心54樓，再轉交本公司。如閣下於香港投寄申請表格，可使用已提供的簡便回郵之郵寄標籤將申請表格寄回本公司。如閣下於海外投寄申請表格，則請貼上適當郵票。閣下亦可將已適當地填妥並簽署的申請表格掃描本電郵至[taihing6811-ecom@hk.tricorglobal.com](mailto:taihing6811-ecom@hk.tricorglobal.com)。

請注意，香港股份過戶登記分處可應要求提供所有日後公司通訊之英文及中文印刷本，有關公司通訊亦將於本公司網站[www.taihing.com](http://www.taihing.com)及香港交易所披露易網站[www.hkexnews.hk](http://www.hkexnews.hk)登載。

如閣下對本函有任何疑問，請於辦公時間內(星期一至星期五上午9時正至下午5時正，香港公眾假期除外)致電香港股份過戶登記分處電話熱線(852) 2980 1333查詢。

此致  
非登記持有人<sup>附註1</sup>台照

代表  
太興集團控股有限公司  
主席  
陳永安  
謹啟

二零二一年四月二十七日

附件

附註：

1. 此函件乃向本公司非登記持有人發出。「非登記持有人」指其上市證券存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊。如閣下已出售或轉讓所持有的本公司股份，則毋須理會本函件及隨附的申請表格。
2. 公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件，其中包括但不限於：(a)年報；(b)中期報告；(c)環境、社會及管治報告；(d)會議通告；(e)上市文件；(f)通函；及(g)代表委任表格。

## REQUEST FORM 申請表格

**To: Tai Hing Group Holdings Limited (the "Company") (Stock Code: 6811)**  
(Incorporated in the Cayman Islands with limited liability)  
c/o Tricor Investor Services Limited  
Level 54, Hopewell Centre,  
183 Queen's Road East, Hong Kong

**致: 太興集團控股有限公司(「本公司」)股份代號: 6811)**  
(於開曼群島註冊成立之有限公司)  
經卓佳證券登記有限公司  
香港皇后大道東183號  
合和中心54樓

I/We would like to receive the Current Corporate Communications and all future Corporate Communications\*\* of the Company in the manner as indicated below:  
本人/我們現在希望以下列方式收取本公司本次及將來\*\*所有公司通訊文件:  
(Please mark a "✓" in **ONLY ONE** of the following boxes) (請從下列選擇中, 僅在其中一個空格內劃上「✓」號)

- to receive printed copies of notification letters only informing that the Corporate Communications (including the Current Corporate Communications) have been published on the Company's website www.taihing.com but not the printed copies of the same; OR  
僅收取有關公司通訊文件已在本公司網站www.taihing.com刊發之通知信函並在本公司網站上瀏覽公司通訊文件(包括本次公司通訊文件), 而非印刷本; 或
- to receive the printed copies of all Corporate Communications (including the Current Corporate Communications) in both English and Chinese versions; OR  
收取所有公司通訊文件之中、英文印刷本(包括本次公司通訊文件); 或
- to receive the printed copies of all Corporate Communications (including the Current Corporate Communications) in English version only; OR  
收取所有公司通訊文件之英文印刷本(包括本次公司通訊文件); 或
- to receive the printed copies of all Corporate Communications (including the Current Corporate Communications) in Chinese version only.  
僅收取所有公司通訊文件之中文印刷本(包括本次公司通訊文件)。

Name(s) of Non-registered Holder(s)\*  
非登記持有人姓名#

Signature  
簽名

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Address#

地址#

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

Contact telephone number  
聯絡電話號碼

Date  
日期

\* You are required to fill in the details if you download this Request Form from the Company's website or the HKExnews' website.  
假如你從本公司網站或香港交易所披露易網站下載本申請表格, 請必須填上有關資料。

### Notes 附註:

- Please complete all your details clearly. Any Request Form that has not been completed clearly or otherwise incorrectly completed will be void at the discretion of the Company.  
請閣下清楚填妥所有資料。本公司將有酌情權決定任何未有清楚填妥或填寫不正確之申請表格無效。
  - This Request Form is to be completed by the non-registered holders of the Company. "Non-registered Holder" means such person or company whose listed securities are held in the Central Clearing and Settlement System and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited that such person or company wish es to receive the Corporate Communications.  
本申請表格應由本公司非登記持有人填寫。「非登記持有人」指其上市證券存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊。
  - For the avoidance of doubt, the Company does not accept any special instructions written on this Request Form.  
為免存疑, 本公司概不接受於本申請表格上書寫之任何額外指示。
- \*\* Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company's securities, including but not limited to: (a) annual report; (b) interim report; (c) environmental, social and governance report; (d) notice of meeting; (e) listing document; (f) circular; and (g) proxy form.  
公司通訊指本公司發出或將予發出以供其任何證券持有人參照或採取行動之任何文件, 其中包括但不限於: (a)年報; (b)中期報告; (c)環境、社會及管治報告; (d)會議通告; (e)上市文件; (f)通函; 及(g)代表委任表格。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

"Personal Data" in this statement has the same meaning as "personal data" defined in the Personal Data (Privacy) Ordinance (the "PDPO") (Chapter 486 of the Laws of Hong Kong), which may include but not limited to your name, contact telephone number, email address and mailing address.

本聲明中之「個人資料」相等於《個人資料(私隱)條例》(香港法例第486章)(「《私隱條例》」)所定義之「個人資料」, 當中可能包括但不限於閣下之姓名、聯絡電話號碼、電郵地址及郵寄地址。  
Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. Your Personal Data will be retained for such period as may be necessary for our verification and record purposes.

閣下是自願提供個人資料, 以便按閣下選擇之方式收取公司通訊。本公司將在有需要之期間, 保存閣下之個人資料作核實及記錄用途。

You have the right to request access to and/or correction of the respective Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

閣下有權根據《私隱條例》中的條款, 查閱及/或修改閣下之個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出:

By mail to: Privacy Compliance Officer  
Tricor Investor Services Limited  
Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong

By email to: privacy@hk.tricorglobal.com

郵寄至: 私隱條例事務主任  
卓佳證券登記有限公司  
香港皇后大道東183號合和中心54樓

電郵至: privacy@hk.tricorglobal.com

Please cut the mailing label and stick it on an envelope  
to return this Request Form to us.

No postage is necessary if posted in Hong Kong.

當閣下寄回本申請表格時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄, 閣下無需支付郵費或貼上郵票。

Mailing Label 郵寄標籤

Tricor Investor Services Limited  
卓佳證券登記有限公司  
Freepost No. 簡便回郵號碼: 37  
Hong Kong 香港